

Health and Safety Policy

Compliance with Health and Safety Rules

Employees are required to comply with the Company's Health and Safety rules and Health and Safety legislation. Failure to comply with such rules may lead to dismissal.

Full details of the Company's Health and Safety regulations can be found in the office or warehouse. There is a Company Health and Safety plan which is updated annually.

Accidents at Work – Accident Reporting

All accidents, injuries and cases of ill-health caused by, or affecting, your work must be reported without delay. If you are injured, no matter how slight your injury may appear, you must always report it to your line manager, ensure you are seen by a first aider and that details of your accident are recorded in the Accident Book.

If you see a situation in which a potential accident could occur, or where an injury could be sustained by anyone in the building, you should report it immediately to your manager.

You must read and comply with all notices, instructions, hazard and warning signs provided for your information.

DATE: MAY 2018